



VISHWAVIDAYALAYA ENGINEERING COLLEGE, AMBIKAPUR
A Constituent College of Chhattisgarh Swami Vivekanand Technical University, Bhilai (C.G.)

(A State Govt. Owned Organization)

Email- vecprincipalambikapur@gmail.com, Phone no- 07774299183

FOR CONTACT ADMISSION IN BOYS HOSTEL

Sr. No.	Name of Faculty	Post	I/C	Contact No.
1	Mr. M. K. Dewangan	Assistant Professor (Electronics Engg.)	Wardern I/C	9098046102
2	Mr. S. S. Verma	Assistant Professor (Electrical Engg.)	Wardern I/C	9713400820



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क्रमांक / 477 / विइंसी / 2024

अम्बिकापुर, दिनांक: 29/08/2024

—: आदेश :—

अनारक्षित, अनुसूचित जाति/अनुसूचित जनजाति (2.5 लाख तक वार्षिक आय) एवं अन्य पिछड़ा वर्ग (1.00 लाख तक वार्षिक आय) के छात्रों द्वारा छात्रावास प्रवेश के समय दिए जाने वाले शुल्क का विवरण :-

सत्र 2024-25

क्रं.	शुल्क का विवरण	केटेगरी (वर्ग)	
		OBC	ST/SC
	Hostel Fee		
1	Hostel Admission Fees	50	50
2	Hostel Room Rent Yearly	200	00
3	Electricity Yearly (Under revision & Difference will be collected Letter On)	3000	3000
4	Hostel Mess Caution Money- Refundable	2000	2000
5	Hostel Development Fees	2500	2500
6	Maintainance Charge (Electricity, Plumbing etc)	200	200-
7	Water Fixed Charge	300	300
8	Internet/WiFi Maintainance	650	650
9	News Paper Charge (Fixed)	100	100
	Total	9,000.00	8,800.00

नोट :- छात्रावास प्रवेश संबंधी जानकारी कॉलेज वेबसाइट में उपलब्ध रहेगी।
(माननीय कार्यपरिषद द्वारा स्वीकृति प्राप्त)

[Signature]
प्राचार्य 29/8/24

विश्वविद्यालय इंजीनियरिंग कॉलेज,
अम्बिकापुर, सरगुजा (छ.ग.)

अम्बिकापुर, दिनांक 29/08/2024

पृ.क्र. 478 / विइंसी / 2024

प्रतिलिपि:-

- मान. कुलपति/कुलसचिव महोदय के निज सचिव, छत्तीसगढ़ स्वामी विवेकानंद तकनीकी विश्वविद्यालय भिलाई जिला-दुर्ग (छ.ग.) को सादर सूचनार्थ।
- वित्त अधिकारी, विश्वविद्यालय इंजीनियरिंग कॉलेज, अम्बिकापुर को सूचनार्थ।
- HR Cell/ स्थापना विभाग, विश्वविद्यालय इंजीनियरिंग कॉलेज अम्बिकापुर को सूचनार्थ।
- छात्र शाखा प्रभारी, विश्वविद्यालय इंजीनियरिंग कॉलेज अम्बिकापुर को सूचनार्थ।
- Hostel Warden, विश्वविद्यालय इंजीनियरिंग कॉलेज अम्बिकापुर को सूचनार्थ।
- कार्यालय नस्ती।

[Signature]
प्राचार्य 29/8/24

विश्वविद्यालय इंजीनियरिंग कॉलेज,
अम्बिकापुर, सरगुजा (छ.ग.)



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HOSTEL ADMISSION FORM

Session

To,

The Principal

Sir,

Photo
(Self Attested)

I wish to apply for admission to the hostel from/...../..... to/...../.....
The necessary information of the applicant is furnished as below:

[1] Name of the applicant (in Block Letter) :

[2] Programme/Branch/Class/Semester :

[3] Father's Name :

[4] Mother's Name :

[5] Date of Birth : Blood Group :

[6] Date of Admission: Fess Receipt No. :

[7] Allergy to any Medicine if Yes, Please mention :

[8] Email ID: Mobile No. :

[9] Address of Correspondence (in Block Letter) :

Phone No. :

[10] Gender:..... Category (General/SC/ST/OBC)

[11] Name and Address of Local Guardian : _____

Phone No. : _____

[12] Occupation/Designation of : Father: : _____; Mother: _____;

Local Guardian: _____

[13] Name of the relatives/visitor (Other than Parents/Local Guardian) with address and Phone No.

i) _____

ii) _____

iii) _____

[14] Whether he/she will travel alone or with the Parents/Local Guardian at the time of Holiday/of the Institute.

[15] Fee Particulars:

Amount: _____; DD / Cash: _____; Date: _____;

Bank: _____; Branch: _____; City : _____;

Documents enclosing with: 1) Admission Letter, 2) Address Proof (Any two), 3) Fee Receipt.

Signature of the Student

Signature of the Father / Mother

Signature of the Local Guardian

For Official Use Only

Hostel Fee Rs. _____; Received vide Receipt No.: _____

Date of Admission in Hostel: _____ Room Allotted: _____

Name of Dealing Clerk: _____ Signature: _____

(Hostel Warden)

(Principal)

UNDERTAKING BY GUARDIAN

I, _____; father / mother/ guardian of
Mr./Ms./Mrs. _____ a student for admission to UG/PG in
the Department of _____ at the Vishwavidyalaya Engineering College,
Ambikapur.

- [1]. I have read the "Rules and Regulations for Hostel Residents" and take personal responsibility to see that the undertaking given by my ward regarding ragging and maintaining the overall discipline in the hostel will be honored in all respect during the entire period of stay in hostel.
- [2]. I have seen all the facilities existing in the Hostel / Institute and will not expect or demand any special facility for my ward in the hostel at the time of hostel allotment.
- [3]. I agree that my son/daughter will leave the hostel with the knowledge and prior consent from me and only after getting the permission from me through SMS/Telephonic system during his/her period of stay in the Hostel.
- [4]. I am aware of the rule with respect to unauthorized visit to riverside, lake, ponds, waterfalls and thereby risking life, use of intoxicant in hostel or outside or in parties or otherwise and agree to abide by the punishment meted out to my ward in case he/she is found involved in acts of such violation.
- [5]. I am fully aware that I have been allotted hostel room only and I will not make any complaint regarding any other facility like furniture/bed in the room.
- [6]. If my son engages in any misconduct/undesirable activities, he will be liable to punishment/debar from the hostel.

(Full Signature of Parent with date)

(Full Signature of Local Guardian with date)

Name:

Name:

DECLARATION BY THE APPLICANT

I, _____; Son/Daughter of Mr./Ms./Mrs. _____ a student for admission to UG/PG in the Department of _____ at the Vishwavidyalaya Engineering College, Ambikapur.

- [1] This application is being made in full knowledge of my parents/ local guardian.
- [2] I have carefully read and understood all the rules and regulations of the hostel and institute. I will follow the rules and regulations and subsequent changes/addition if any as laid down by the Management.
- [3] I have seen all the facilities existing in the Hostel / Institute and will not expect or demand any special facility for my ward in the hostel at the time of hostel allotment.
- [4] I will also follow the COVID-19 guidelines released by district/state/Central government.
- [5] I understand that a suitable action can be taken against me if I do not abide by the rules & regulations of the Institute. If I leave the Hostel on my own or I am expelled from the Hostel in the midst of the session, I will not be entitled to claim any refund.
- [6] I certify that the information above is true to the best of my knowledge and belief. I further declare that anything happens to me or any kind of mishaps occurs outside/inside of the hostel due to my negligence/fault, the hostel authority will not be responsible for that.
- [7] I understand that in case of any natural calamities, management will not be responsible for any losses and damages.
- [8] I shall not degrade the hostel environment.
- [9] I am fully aware that I have been allotted hostel room only and I will not make any complaint regarding any other facility like furniture/bed in the room.
- [10] If I engage in any misconduct/undesirable activities, I will be liable to punishment/debar from the hostel.

Signature of the Student

Signature of the Father / Mother

Signature of the Local Guardian

ANNEXURE I

AFFIDAVIT BY THE STUDENT

I, _____; S/O D/O Mr./ Mrs./ Ms. _____; having been admitted to Vishwavidyalaya Engineering College, Ambikapur, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

- [1] I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging?
- [2] I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- [3] I hereby solemnly aver and undertake that
- a. I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- [4] I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9. 1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- [5] I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.
- [6] Declared this on date: _____ (_____) day of _____ month of _____ year.

Signature of deponent name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) _____; on this the (date) _____ of (month) _____ (year) _____.

Signature of deponent:

Solemnly affirmed and signed in my presence on this (date) _____ of (month) _____ (year) _____ after reading the contents of this affidavit.

Oath Commissioner:

ANNEXURE II
AFFIDAVIT BY PARENT/GUARDIAN

I, Mr./Mrs./Ms. _____ father/ mother/ guardian of _____, having been admitted Vishwavidyalaya Engineering College, Ambikapur, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (Hereinafter called the "Regulations")/ carefully read and fully understood the provisions contained in the said Regulations.

I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging?

I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

[1] I hereby solemnly aver and undertake that

a. My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.

b. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

[2] I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

[3] I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

[4] Declared this on date: _____ (_____) day of _____ month of _____ year.

[5] Address of Deponent: _____

Name / Signature of deponent: _____

Telephone/ Mobile No.: _____

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) _____; on this the (date) _____ of (month) _____ (year) _____.

Signature of deponent:

Solemnly affirmed and signed in my presence on this (date) _____ of (month) _____ (year) _____ after reading the contents of this affidavit.

Oath Commissioner:

MEDICAL CERTIFICATE

(To be signed by a registered medical practitioner holding M.B.B.S. degree)

(To be submitted at the time of hostel admission)

This is to certify that I have carefully examined Mr./Ms. _____

S/D/o Mr./Ms. _____ whose signature is given below based on the examination, I certify that he/she is in good mental and physical health and does not suffer from any infectious and contagious disease harmful to others or may interfere with his/her studies.

Marks of Identification:

Signature of the applicant:

Place: _____

Date: _____

Name and signature of the Medical Officer with Seal & Registration No.



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HOSTEL RULES AND REGULATIONS

Currently Institute provides hostel facilities for boys only. The hostels are under the control of the Principal. There are Wardens and Wardens Committee to assist in the smooth running of the hostels. The hostel is a place where many students coming from different backgrounds stay together. Living in a hostel requires you to take responsibility for your actions and their impact on the experience of others with whom you live. This makes it essential to observe certain rules and regulations and adhere to the Code of Student Rights and Responsibilities.

1. The students whose parents live at a distance of 30 km or more from the college are required to stay in the hostel.
2. Room shall be allotted to the admitted student on sharing basis.
3. **Rooms Admission and Allotment:** Students who seek admission to the hostel have to apply separately in the Hostel Registration Form which is available at the Administrative office/Student Section/Admission Section at the time of your admission in the institute every year on first come first serve basis.
4. **Room Changes:**
 - Room allotments are normally valid for the entire academic year.
 - Students must occupy rooms specifically allotted to them within stipulated time as given by hostel warden/Principal.
 - They shall not shift/move to another room without the written permission of the warden.
 - If you believe that a room change is necessary, such requests explaining the reason for the request can be made to the Warden of your hostel.
 - Approval of room changes is the sole discretion of the Warden and principal sir. The principal sir and warden reserves the right to change or cancel room assignments of students in the interest of health, security, discipline, improvement of the educational environment, the general welfare of students or as needed.
5. **Taking care of your room:**
 - If you choose to personalize your room, we request that you do so without damaging the physical structure or paint in the room.

- If you wish to hang items around your room, you may do so safely without damaging wall surfaces or the ceiling.
 - No structural changes may be made in the room (i.e. nailing directly to the wall or removing existing built-in equipment).
 - No furniture may be removed from your room. Removal of furniture or furnishings may invite disciplinary action. All furniture must be in the room and in proper condition when you move out of the hostels.
 - Any damage to hostel property including driving of nails and defacing the walls, fixtures or furniture will be made good by recovering the cost of repair of damage from the individual concerned.
 - In cases where responsibility for such acts cannot be defined, a common fine will be imposed on all the residents.
 - Conservation of energy and resources is a major concern of the hostel system. Use lights only when needed. Turn off electrical equipment when not in use. Report any problem with the electrical equipment to the hostel office.
6. **HOSTEL FEES:** Student will have to pay Hostel fee including Mess and Boarding fee stipulated by the institute at the time of Hostel admission as per rule.
 7. After 7:30pm nobody will be permit out from the hostel without any permission from the competitive authority.
 8. Institutes will not be handle any matter belongs from outside the campus/hostel.
 9. Students should not remain in their hostel rooms during class hours or during central events happening in the campus except on permitted medical reasons.
 10. Use water only as necessary. Completely turn off all water taps when they are not in use.
 11. Students going home should obtain permission and approval from their respective wardens
 12. On Holidays / Sundays, students need an out pass signed by their warden stating the purpose, time of departure and expected arrival time irrespective of whether they are going to college.
 13. Students shall take prior permission from the warden to go to places other than the campus (resident flats, medical shop, tailoring shop, stores etc).
 14. No entrance of the guardian or relative or friends of the student in the hostel without any permission from the Hostel Warden/principal.
 15. Students will be respectful, courteous and shall use appropriate language and etiquette at all times.
 16. Students must not be involved in any type of illegitimate activities including Ragging and Quarrels, neither with other students nor with outside person.

17. Students are instructed to have to follow the COVID-19 guidelines released by state and central Government.
18. Students are not allowed to cook food in their rooms.
19. No heavy electrical instruments are allowed to use in their room/hostel.
20. If student demand the use of internet, then he shall have to pay additional charges.
21. Students are not allowed to play any sounds systems in the room/hostel.
22. Students are not allowed to have any type of suspicious material like knife, sword, rod, chain.
23. Smoking (any type of tobacco) and alcohol is strictly prohibited.
24. Rooms are allotted on merit basis decided by committee.
25. During semester break/summer vocation/winter vocation or any public holidays more than a week in such case students should have to leave the hostel within two days.

26. Rules for Expulsion from the Hostel :

- Any student will found to be involved in any type of illegitimate activities including Ragging and Quarrels.
- Any type of misconduct or breach of discipline of the hostel by the student.
- Continuous absence of the classes without sufficient or proper reasons.
- Any type of misleading information by the student or from other reasons.
- All decisions related to expulsion of a student from the hostel are rights of Hostel Warden and the Principal of the Institute.
- Immediately release the hostel room in case admission has been cancelled.

(Hostel Warden)

(Principal)