



# VISHWAVIDYALAYA ENGINEERING COLLEGE, AMBIKAPUR

(A State Govt. Owned Organization)

(A Constituent College of Chhattisgarh Swami Vivekanand Technical University Bhilai, District Durg (CG))

Email- vecprincipalambikapur@gmail.com, Phone no- 07774261223, Fax- 07774261224

No./ 464 /VEC/2025

Ambikapur, Date: 21/06/2025

## ORDER

In accordance with the administrative and academic requirements of the institute, the following committee members are hereby assigned the duties and responsibilities related to the designated portfolios. The details of the assignment are as follows for the academic session 2025-26. This order will be implemented with immediate effect and this order will supersede to all the previous order.

| S. No. | ACTIVITY NAME                          | INCHARGE FACULTY                                                 | NAME OF SUB COMMITTEE MEMBER |
|--------|----------------------------------------|------------------------------------------------------------------|------------------------------|
| 1      | ADMISSION CELL                         | Dr. H.R. Suryawanshi                                             | Mr. Sudheshwar Singh         |
|        |                                        |                                                                  | Mr. Dinesh Sen               |
| 2      | STUDENT SECTION                        | Mrs. Poonam Diwan                                                | Mr. Ankit Raj Nirala         |
|        |                                        |                                                                  | Dr. H.R. Suryawanshi         |
| 3      | NSS & RED RIBBON                       | Dr. V.K. Dwivedi (NSS I/C)<br>&<br>Mr. Maheedhar Dubey (RRC I/C) | Mrs. Poonam Diwan            |
|        |                                        |                                                                  | Mr. Kamlesh Ratre            |
| 4      | LIBRARY                                | Dr. H. Chandra                                                   | Mr. K. Ratre                 |
| 5      | BUILDING COMMITTEE & CIVIL MAINTENANCE | Mr. Vijay Kumar Shukla                                           | Mr. Ankit Raj Nirala         |
|        |                                        |                                                                  | Mr. Dinesh Sen               |
|        |                                        |                                                                  | Mrs. Bharti Sharma           |
| 6      | AICTE                                  | Mr. Dinesh Sen                                                   | Mr. Sudheshwar Singh         |
|        |                                        |                                                                  | Mr. Deman Kosale             |
|        |                                        |                                                                  | Dr. H.R. Suryawanshi         |
| 7      | PURCHASE COMMITTEE AND STORE           | Mr. Amit Ekka                                                    | Mr. Kamlesh Ratre            |
|        |                                        |                                                                  | All HODs And FO              |
| 8      | ANTI RAGGING COMMITTEE                 | Mrs. Jasmine Minj                                                | Mr. S.S. Verma               |
|        |                                        |                                                                  | Mrs. Pooja Patre             |
| 9      | ELECTRICAL MAINTANANCE                 | Mr. Maheedhar Dubey                                              | Mr. S.S. Verma               |
|        |                                        |                                                                  | Mr. Deman Kosale             |
|        |                                        |                                                                  | Mr. Manoj Kumar Dewangan     |
| 10     | HOSPITALITY COMMITTEE                  | Mr. Nirvikar Gautam<br>&<br>Mr. Piyush Rai                       | Mr. Amit Ekka                |
|        |                                        |                                                                  | Mrs. Jasmine Minj            |
|        |                                        |                                                                  | Mrs. Pooja Patre             |
| 11     | SPORTS COMMITTEE                       | Mr. Manoj Kumar Dewangan                                         | Mrs. Poonam Diwan            |
|        |                                        |                                                                  | Mr. Ankit Raj Nirala         |
| 12     | R & D CELL                             | Dr. Neha Sharma                                                  | Dr. H. Chandra               |
|        |                                        |                                                                  | Dr. H. R. Suryawanshi        |

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|    |                                                |                                                |                                                                                                                        |
|----|------------------------------------------------|------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| 13 | SCHOLARSHIP COMMITTEE                          | Mr. S.S.Verma                                  | Mrs. Bharti Sharma (CE)<br>Mrs. Jasmine Minj (CSE)<br>Mr. Deman Kosale (EE)<br>Mrs. Poonam Diwan (ME & Mining Engg.)   |
| 14 | EXAM SECTION                                   | Dr. Neha Sharma                                | Mr. Kamlesh Ratre<br>Dr. Mohan Rao Mamdikar                                                                            |
| 15 | COLLEGE MAGZINE AND NEWS                       | Dr. R. K. Sahu                                 | Dr. Ketan Chourasia<br>Mr. Nirvikar Gautam<br>Mr. Maheedhar Dubey                                                      |
| 16 | CULTURAL ACTIVITY CELL                         | Mrs. Pooja Patre                               | Mrs. Bharti Sharma<br>Mrs. Jasmine Minj<br>Mr. Sudheswar Singh                                                         |
| 17 | ACADEMIC AND POST GRADUATE PROGRAMME COMMITTEE | Mr. Deman Kosale                               | Mr. Maheedhar Dubey<br>Dr. Robin Thomas                                                                                |
| 18 | SC/ST CELL                                     | Mr. Kamlesh Ratre                              | Mr. Deman Kosale<br>Mrs. Poonam Diwan<br>Mr. Sudheswar Singh                                                           |
| 19 | RTI CELL                                       | Mr. Nirvikar Gautam<br>Dr. Ketan Chaurasia     | All Departmental Heads                                                                                                 |
| 20 | STUDENT ACTIVITY CELL                          | Mr. Nirvikar Gautam &<br>Mr. Piyush Rai        | Mr. S. S. Verma                                                                                                        |
| 21 | CONSULTANCY CELL                               | All HODs And FO                                |                                                                                                                        |
| 22 | MECHANICAL MAINTENANCE AND WORKSHOP            | Mr. Pankaj Sidar                               | Mr. Amit Ekka                                                                                                          |
| 23 | DFC                                            | Mr. A. R. Nirala                               | Dr. H.R. Suryawanshi<br>Mr. Sudheswar Singh                                                                            |
| 24 | HR Cell                                        | Mr. Manoj Kumar Dewangan &<br>Mr. Deman Kosale | ----                                                                                                                   |
| 25 | VEHICLE CELL                                   | Mr. Amit Ekka                                  | Mr. Vijay Kumar Shukla<br>Mr. Kamlesh Ratre                                                                            |
| 26 | BSNL INTERCOM                                  | Mr. Manoj Kumar Dewangan                       | Mr. Maheedhar Dubey                                                                                                    |
| 27 | HOUSE KEEPING CELL                             | Mr. Sudheswar Singh                            | Mrs. Poonam Diwan<br>Dr. H. R. Suryawanshi                                                                             |
| 28 | CGCOST & Other                                 | Dr. H. Chandra                                 | Dr. Ketan Chourasia<br>Dr. R. K. Sahu<br>Mr. Sudheswar Singh<br>Mrs. Poonam Diwan<br>Mr. Dinesh Sen<br>Mr. S. S. Verma |

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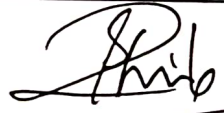
|    |                                                                     |                                                                        |                                                                       |
|----|---------------------------------------------------------------------|------------------------------------------------------------------------|-----------------------------------------------------------------------|
| 29 | <b>Art of Living, Yoga, Meditation &amp; Value Education</b>        | Mrs Bharti Sharma                                                      | Dr. H. Chandra                                                        |
|    |                                                                     |                                                                        | Mr. Dinesh Sen                                                        |
|    |                                                                     |                                                                        | Dr. R. K. Sahu                                                        |
| 30 | <b>OMBUDSMAN CELL</b>                                               | Dr. V. K. Dwivedi                                                      | Dr. Ketan Chourasia                                                   |
|    |                                                                     |                                                                        | Dr. Robin Thomas                                                      |
| 31 | <b>FINANCE COMMITTEE</b>                                            | Finance Officer & Mr. Pankaj Sidar                                     | Dr. Robin Thomas                                                      |
|    |                                                                     |                                                                        | Mr. Piyush Rai                                                        |
|    |                                                                     |                                                                        | CPC (I/C) & All Head                                                  |
| 32 | <b>INTERNAL COMMITTEE &amp; WOMEN GRIEVANCES AND REDRESSAL CELL</b> | Mrs. Poonam Diwan                                                      | Mrs Bharti sharma                                                     |
|    |                                                                     |                                                                        | Dr. V. K. Dwivedi                                                     |
|    |                                                                     |                                                                        | Mrs Anita Gupta                                                       |
|    |                                                                     |                                                                        | Mrs Jyoti Kujur                                                       |
| 33 | <b>GRIEVENCE REDRESSAL COMMITTEE (ONLINE AND OFFLINE BOTH)</b>      | Dr. V. K. Dwivedi                                                      | All HODs                                                              |
| 34 | <b>INTERNAL COMPLAINT COMMITTEE</b>                                 | Mr. Dinesh Sen                                                         | Dr. V.K. Dwivedi                                                      |
|    |                                                                     |                                                                        | Mr. Vijay Kumar Shukla                                                |
| 35 | <b>IQAC &amp; ACCREDITATION CELL</b>                                | Dr. Mohan Rao Mamdikar                                                 | ALL HODS                                                              |
| 36 | <b>INSTITUTION INNOVATION CELL (As per CSVTU)</b>                   | Dr. Mohan Rao Mamdikar                                                 | Dr. Ketan Chourasia (Convenor & IPR Activity Coordinator)             |
|    |                                                                     |                                                                        | Mrs. Pooja Patre (Innovation Activity & Startup activity Coordinator) |
|    |                                                                     |                                                                        | Mr. Nirvikar Gautam (Internship Coordinator)                          |
|    |                                                                     |                                                                        | Mr. S. S. Verma (NIRF Coordinator)                                    |
|    |                                                                     |                                                                        | Dr. Mohan Rao Mamdikar (ARIIA Coordinator)                            |
| 37 | <b>CAREER DEVELOPMENT CENTRE</b>                                    | Dr. Ketan Chourasia                                                    | Mr. Deman Kosale (CORPORATE COMMUNICATION)                            |
|    |                                                                     |                                                                        | Mrs. Jasmine Minj (TRAINING INTERNAL)                                 |
|    |                                                                     |                                                                        | Mrs. Pooja Patre (Innovation Activity & Startup activity Coordinator) |
|    |                                                                     |                                                                        | Mr. Nirvikar Gautam (External Training )                              |
| 38 | <b>STARTUP AND INCUBATION</b>                                       | Mrs. Pooja Patre                                                       | Dr. Neha Sharma                                                       |
|    |                                                                     |                                                                        | Mrs. Jasmine Minj                                                     |
| 39 | <b>STUDENT COUNSELLOR</b>                                           | Dr. H.R. Suryawanshi & Mrs. Jasmine Minj (Nodal Officer / Coordinator) | Dr. H. Chandra<br>Dr. R. K. Sahu                                      |

  
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|    |                                                                 |                                                  |                                       |
|----|-----------------------------------------------------------------|--------------------------------------------------|---------------------------------------|
| 40 | HOSTEL WARDEN                                                   | Mr. Manoj Kumar Dewangan<br>&<br>Mr. S. S. Verma | Mr. Vijay Shukla (Civil Work)         |
|    |                                                                 |                                                  | Mr. Sudheswar Singh (House Keeping)   |
|    |                                                                 |                                                  | Mr. Maheedhar Dubey (Electrical Work) |
| 41 | SOCIAL MEDIA CELL                                               | Mr. Maheedhar Dubey                              | Mr. Nirvikar Gautam                   |
| 42 | UNNAT BIHARAT ABHIYAN<br>/ SAANSAD ADARSH GRAM<br>YOJANA (SAGY) | Dr. Mohan Rao Mamdikar                           | Mr. Maheedhar Dubey                   |
|    |                                                                 |                                                  | Mr. Manoj Kumar Dewangan              |
|    |                                                                 |                                                  | Mrs. Pooja Patre                      |
| 43 | AISHE                                                           | Mr. S. S. Verma                                  | Dr. Mohan Rao Mamdikar                |
|    |                                                                 |                                                  | Mr. Nirvikar Gautam                   |
| 44 | NIRF                                                            | Mr. S. S. Verma<br>&<br>Mr. Kamlesh Ratre        | Dr. Mohan Rao Mamdikar                |
|    |                                                                 |                                                  | Mr. Nirvikar Gautam                   |
| 45 | ERP                                                             | Mr. Mohan Rao Mamdikar                           | Mrs. Jasmine Minj                     |
|    |                                                                 |                                                  | Mr. Maheedhar Dubey                   |
|    |                                                                 |                                                  | Mrs. Pooja Patre                      |
| 46 | MONTHLY REVIEW<br>COMMITTEE                                     | Mr. Nirvikar Gautam &<br>Mr. Piyush Rai          | ---                                   |
| 47 | YOUNG WARRIOR<br>MOVEMENT                                       | Mrs. Bharti Sharma                               | ----                                  |
| 48 | WEBSITE MAINTAINENCE                                            | Mr. Mohan Rao Mamdikar<br>&<br>Mrs. Jasmine Minj | ----                                  |
| 49 | EVALUATION CELL                                                 | Mr. S. S. Verma                                  | Mr. Piyush Rai                        |
|    |                                                                 |                                                  | Mr. Deman Kosale                      |
| 50 | MARKSHEET AND<br>DEGREE CERTIFICATION                           | Mr. Deman Kosale                                 | Mr. Deman Kosale (EE)                 |
|    |                                                                 |                                                  | Dr. M.R. Mamdikar (CSE)               |
|    |                                                                 |                                                  | Mr. Ankit Raj Nirala (CE)             |
|    |                                                                 |                                                  | Mr. Pankaj Sidar (ME & Mining)        |
| 51 | LEGAL CELL                                                      | Dr. Robin Thomas                                 | Mr. Nirvikar Gautam                   |
| 52 | SKILL DEVELOPMENT                                               | Mr. Manoj Kumar Dewangan                         | Mrs. Jasmine Minj                     |
|    |                                                                 |                                                  | Mr. Deman Kosale                      |
|    |                                                                 |                                                  | Mr. Ankit Raj Nirala                  |
|    |                                                                 |                                                  | Dr. Ketan Chourasia                   |
|    |                                                                 |                                                  | Mr. Pankaj Sidar                      |
| 53 | KARMA (AICTE)                                                   | Mr. Kamlesh Ratre                                | Mr. Deman Kosale                      |
| 54 | Ph.D. Cell                                                      | Dr. Neha Sharma                                  | Dr. V. K. Dwivedi                     |
| 55 | DISCIPLINE                                                      | Mr. Dinesh Sen                                   | Mr. Pankaj Sidar                      |

  
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|    |                                                               |                                                      |                                                    |
|----|---------------------------------------------------------------|------------------------------------------------------|----------------------------------------------------|
| 56 | EOFC (Equal Opportunity Facilitation Cell)                    | Dr. H. R. Suryawanshi<br>(Nodal Officer/Coordinator) | Mr. Vijay Kumar Shukla (Member Secretary)          |
|    |                                                               |                                                      | Mr. Ram Narayan Ram (Member Representative of NGO) |
|    |                                                               |                                                      | Mr. Sudheswar Singh (Faculty Member)               |
|    |                                                               |                                                      | Mrs. Anita Gupta (Non-teaching Member)             |
| 57 | 360 DEGREE FEEDBACK                                           | Mr. Manoj Kumar Dewangan                             | All HoD                                            |
| 58 | NDLI                                                          | Dr. H. Chandra                                       | Dr. V. K. Dwivedi                                  |
| 59 | ALUMNI CELL                                                   | Mrs. Jasmine Minj                                    | Dr. R. K. Sahu                                     |
|    |                                                               |                                                      | Dr. H. Chandra                                     |
| 60 | ACADEMIC BANK OF CREDIT (ABC)                                 | Dr. Neha Sharma<br>(Nodal Officer)                   |                                                    |
| 61 | INDIAN KNOWLEDGE SYSTEM (IKS)                                 | Mr. Deman Kosale<br>(Nodal Officer)                  |                                                    |
| 62 | INTEGRATION OF ART BASED ACTIVITY INTO THE ACADEMIC FRAMEWORK | Mr. Dinesh Sen<br>(Nodal Officer)                    |                                                    |
| 63 | INSTITUTION-INDUSTRY CELL                                     | Dr. Ketan Chourasia                                  |                                                    |

  
 Principal 21/6/2025  
 Vishwavidyalaya Engineering College  
 Ambikapur (C.G.)

**Ambikapur. Date: /06/2025**

**No./ /VEC/2025**

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- 1 PS to HVC/Registrar, Chhattisgarh Swami Vivekanand Technical University Bhilai, District-Durg (C.G.)
- 2 All HODs, VEC, Ambikapur (C.G.)
- 3 HR Cell, VEC, Ambikapur (C.G.)
- 4 Finance Section, VEC, Ambikapur (C.G.)
- 5 All Concern faculty members, VEC, Ambikapur (C.G.)
- 6 Office file.

  
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**Vishwavidyalaya Engineering**  
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